



REPUBLIC OF THE PHILIPPINES
MUNICIPALITY OF SAN NICOLAS
 PROVINCE OF PANGASINAN

Municipal Planning and Development Office

APPLICATION FOR LOCATIONAL CLEARANCE

Application No. _____
 Date of Receipt _____
 PMO No./OR No. _____

Date Issued _____
 Amount Paid Php. _____

1. NAME OF APPLICANT (Last, First, Middle)	2. NAME OF CORPORATION
3. ADDRESS/TELEPHONE OF APPLICANT	4. ADDRESS/TEL OF CORPORATION
5. NAME OF AUTHORIZED REPRESENTATIVE	6. ADDRESS/TEL OF AUTHORIZED REPRESENTATIVE
7. PROJECT TYPE	8. PROJECT NATURE <input type="checkbox"/> New Development <input type="checkbox"/> others (specify)
9. PROJECT LOCATION (No., Street, Brgy, City/Municipality, Province)	10. PROJECT AREA (In square meters) Lot _____ Building _____ Improvement _____
11. RIGHT OVER LAND <input type="checkbox"/> Owner <input type="checkbox"/> Other (Specify) <input type="checkbox"/> Lease	12. PROJECT TENURE <input type="checkbox"/> Permanent <input type="checkbox"/> Temporary
13. EXISTING LAND AND USE OF THE PROJECT SITE <input type="checkbox"/> Residential <input type="checkbox"/> Commercial <input type="checkbox"/> Others <input type="checkbox"/> Vacant/Idle <input type="checkbox"/> Agricultural (Specify crop) _____ <input type="checkbox"/> Institutional <input type="checkbox"/> Industrial <input type="checkbox"/> Tenanted <input type="checkbox"/> not Tenanted	
14. PROJECT COST (in pesos, write in words and figures) (P _____)	
15. IS THE PROJECT APPLIED FOR THE SUBJECT OF WRITTEN NOTICE(S) FROM THIS BOARD OR THE LOCAL GOVT UNIT (LGU) TO PRESENT OR APPLY FOR LOCATIONAL CLEARANCE (LC)? <input type="checkbox"/> Yes (pls. Indicate the following) <input type="checkbox"/> No Issuing officer _____ Order in the notice _____ Date of notice _____	
16. IS THE PROJECT APPLIED FOR THE SUBJECT OF RELATED ACTION(S) WITH THE OTHER OFFICES OF THE BOARD AND/OR LOCAL GOVERNMENT UNIT? <input type="checkbox"/> Yes (please indicate the following) <input type="checkbox"/> No Office where similar action (s) was filed _____ Date filed _____ Action taken _____	
17. PREFERRED MODE OF RELEASE OF DECISION: <input type="checkbox"/> pick-up <input type="checkbox"/> By mail, address to <input type="checkbox"/> Applicant <input type="checkbox"/> Authorize representative	
18. SIGNATURE OF THE APPLICANT	19. SIGNATURE OF AUTHORIZED REPRESENTATIVE

Republic of the Philippines)
 _____) S.S.

SUBSCRIBED AND SWORN TO before me this ____ day of _____, 20 ____
 at the City/municipality of _____ Province of _____ Affiant
 exhibited his/her Community Tax Certificate No. _____ issued at _____ on

Doc. No. _____
 Page No. _____
 Book No. _____
 Series No. _____

NOTARY PUBLIC

APPLICATION REQUIREMENTS FOR LOCATIONAL CLEARANCE

I. BASIC REQUIREMENTS (one copy per document)

1. Duly accomplished and notarized application form.
2. Any of the following requirements relative to right land.
 - a. Photocopy of the certificate of the title, in case registered in the name of the applicant;
 - b. In the absence of any existing certificate of title in the name of the applicant, submit:
 - B 1.) Certified of the true copy of the latest tax declaration.
 - B 2.) Pro-forma affidavit (see attached form) to the application:
 - ❖ the applicant is the owner of the property subject of the application;
 - ❖ the reason why the property is not yet titled;
 - ❖ that the property is situated within alienable and disposable lands and outside lands reserved for the public domain;
 - ❖ that the property is free from the liens and encumbrances of the property;
 - ❖ that the property is tenanted.
 - c. In case of the property is not registered in the name of the applicant, submit a photocopy of the owner certificate of the title or in the absence of title, the tax declaration and pro-forma as described in item b and of the following:
 - Duly notarized deed of sale or deed of donation
 - Contract of lease
 - Authorized to use land, whichever is applicable
3. VICINITY MAP showing the existing land uses within the minimum of 100 meters and 1 kilometer radius from the lot boundary of the project site for projects of local and national significance, respectively.
4. SITE DEVELOPMENT PLAN showing the project site lot area boundaries and proposed layout of improvement therein.
5. Environmental compliance Certificate/ Certificate of non-compliance (ECC/CNC)

II. ADDITIONAL REQUIREMENTS (one copy per document)

1. For LGUs that have assumed HLURB develop functions
Zoning certification issued by the HLURB regional officer indicating that the project site is within the area _____ as non-agricultural per approved ratified CLUPs and Zos
2. For manufacturing Projects: DESCRIPTION OF INDUSTRY citing among others the following:
 - 1.1. Type if volume of raw materials/ chemicals used:
 - 1.2. Products manufactured or stored:
 - 1.3. Average production output/ capacity per day/ week/ month:
 - 1.4. Industrial waste and plans for pollution control;
 - 1.5. Description of process flow or manufacturing processes:
 - 1.6. Manpower Requirements
3. Bill of materials and cost of equipment (where applicable)
4. For applications filed by authorized representative
Sworn Special Power of Attorney for the representative to file/ follow up application, and to claim decision of the application.
5. Other additional documents as may be needed for projects of national significance which require a more exhaustive evaluation.